

Shikshan Prasarak Mandal's

Kankavli College, Kankavli

[NAAC accreditation Grade: 'A' (3.15)]

Report of

One Day Workshop on

AQAR: Preparation and Documentation

Organized by

Internal Quality Assurance Cell (IQAC)

Day: Thursday,

Date: 7th January 2021

Time: 09:00 a.m. to 01:00 p.m.

Shikshan Prasarak Mandal's

KANKAVLI COLLEGE KANKAVLI

Internal Quality Assurance Cell (IQAC)

Report of One Day Workshop on AQAR: Preparation and Documentation

Day: Thursday,

Date: 7th January 2021

Time: 09:00 a.m. – 01:00 p.m.

Name of the activity-

One Day Workshop on AQAR: Preparation and Documentation

Organizing Department-

Internal Quality Assurance Cell (IQAC)

Objectives of the activity-

- To understand different activities regarding NAAC criteria I to VII along with methods of presentation of AQAR preparation and documentation.
 - To understand the method to collect metric wise documents for each criteria.
 - To know different activities that college can undertake for the all-round development (educational, physical, social and cognitive) of the students.
 - To make the teaching and non-teaching staff aware of their responsibilities while preparing the AQAR and SSR.
 - To know various social oriented activities that can be undertaken by the institution.
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Resource Persons: Dr. Shilpa Sapre,
IQAC Co-ordinator
Head, Department of English
D.B. J. College, Chiplun

No. of participants:

- 1) Teaching Staff : 33
- 2) Non-Teaching : 27

Detail Report of One Day Workshop

A one day workshop preparation of AQAR was organized in HPCL Hall, Kankavli College, Kankavli on 7th January 2021. I/C Principal Dr. R.B.Chougule, IQAC Co-ordinator Dr.B.G.Gavade, the resource person Dr. Shilpa Sapre and Assistant IQAC Co-ordinator Mr.T.N.Jaykar were present on the dias on this occasion.

Dr.A.K.Farakate introduced the dynamic personality of Dr. Shilpa Sapre and the motive of organizing the workshop. He hoped that the workshop will help the Co-ordinator and the criterion head to figure out what exactly is to be done to maintain the quality and to qualify for better grades.

Dr. Shilpa Sapre stated that NAAC focuses on the core values like contribution to national development, fostering global competencies, value system in students, promoting use of technology and quest for excellence. Not only the co-ordinator or the criterion heads but also all the staff members, if they come up with new innovative ideas or plans, it will definitely help the institution to maintain or raise the grade.

Following are some of the important points mentioned in her speech:

1. Documentation is essential. It should be precise and accurate, especially figures. As it is the institutions accountability, every information, facts, figures before uploading should verified twice.
2. After goal setting, a comprehensive plan is to be made to achieve that goal.
3. Different policies (e.g. environment policy, library policy etc.) are to be planned and implemented.
4. Feedback system should be more efficient and strong.
5. Open domain information can be verified, it should be kept in mind.
6. IQA and SSR should be simultaneously completed SSS should be kept ready along with it. Non-applicable criteria's should be decided later.

7. Use ICT as much as possible. Use of Google classrooms, conveying messages and counseling through groups, recording of lectures, circulation of notes can be done with help of technology.
8. Criterion II & V are very important and the minimum CGPA should be 3.01
9. Academic calendar should be followed strictly.
10. Capability test should be taken to find out slow and advanced learners.
11. One should try to find out location specific activities that can be implemented.

While guiding about documentation for NAAC, Dr. Sapre madam stated that good documentation requires, good planning, sufficient time, continuous work, excellent communication, cool head and sweet tongue helping hands (technology). Given below are the important points from her speech.

1. All quantative metric data templates, numbers and information should be filled in excel sheets.
2. PDF files of max 5mb can be uploaded.
3. Some bigger files, reports, geo-tagged photographs, documents etc. are to be uploaded on institutional website. The corresponding link should be provided.
4. While uploading any documents, scanned document/ photograph and signature of Principal is essential.
5. Focus should be more on empowerment of the website.
6. Institutional audit, gender audit or green audit should reflect your individuality.
7. While uploading the information of scholarship and freeship, figures should be perfect.

After the end of the first session, in the second session meeting with non-teaching staff was organized. All the non-teaching staff with the criterion heads were present for this meeting.

Dr. Shilpa Sapre congratulated non-teaching staff for their contribution. She stated that when an institution aspires for better grades, all the staff members (teaching and non-teaching) should work as a unit. We should not compartmentalize our tasks.

In any institution the role of administrative staff is very important. Institutional ego should be bigger than personal ego. She stressed on the point that data, figures, numbers, proof should be precise and accurate while uploading.

An agency is appointed for checking the data and so now it is everyone accountability. A proper system is to be maintained for accuracy. She expressed best wishes to all the staff members present there and guaranteed to help and guide whenever required.

The workshop ended with a vote of thanks offered by Dr. B. G. Gavade, IQAC Co-ordinator.


Coordinator
IQAC
Kankavli College, Kankavli.




Principal
Kankavli College
Kankavli

Shikshan Prasarak Mandal
KANKAVLI COLLEGE, KANKAVLI
(2020-21)
Internal Quality Assurance Cell (IQAC)

NOTICE

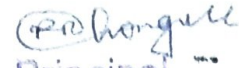
Date: 1st January 2021

This is to inform to all the teaching and non-teaching staff from senior college that IQAC on behalf of Kankavli College Kankavli has organized a one day workshop on Thursday, 07th January 2021 on the topic '**AQAR Preparation and Documentation.**' Attendance of all the staff members is essential and mandatory.

Resource Person : Dr. Shilpa Spare,
IQAC Co-ordinator
D.B.J. College Chiplun.
Subject : AQAR: Preparation and documentation
Place : HPCL Hall
Time : 9:00 a.m. To 1:00 p.m.


Coordinator
IQAC
Kankavli College, Kankavli.




Principal
Kankavli College
Kankavli

Workshop Schedule

Shikshan Prasarak Mandal's
Kankavli College, Kankavli
[NAAC accreditation Grade: 'A' (3.15)]

Internal Quality Assurance Cell (IQAC)

Organized

**One Day Workshop on
AQAR Preparation and Documentation**

Day: Thursday,

Date: 7th January 2021

Time: 09:00 a.m. – 01:00 p.m.

Session I: Inaugural Session.

Introduction of Resource Person: Dr.A.K.Farakate

Time: 09:00 to 09:15 a.m.

Session II: AQAR Preparation and Documentation.

Dr. Shilpa Sapre.

IQAC Co-ordinator

D.B.J., College, Chiplun

Time: 09:15 to 11:00 a.m.

Session III: Continuation of First session and QA

Time: 11:15 to 01:00 p.m.

Presidential Speech

Dr.R.B.Chougule

I/C Principal,

Kankavli College, Kankavli

Vote of Thanks

Dr.B.G.Gavade

IQAC Co-ordinator

Kankavli College, Kankavli

Attendance Sheet

Shikshan Prasarak Mandal's
KANKAVLI COLLEGE, KANKAVLI
(Tal: Kankavli Dist. : Sindhudurg, State: Maharashtra)

Name of the Activity: One Day workshop on AQAR Preparation and Documentation
Name of Organizing Department: ISAC

Teacher Attendance Sheet

Day: Thursday Date: 07/01/2021 Time: 09:00 a.m to 01:00 p.m.

Sr.No.	Name	Designation	Signature
1)	Dr. R.B. Chongule	Incharge Principal	<u>R.Chongule</u>
2)	Shri A.K. Farabate	Asso. Prof	<u>A.K. Farabate</u>
3)	Dr. L.T. Ghorpade	Asso. Prof.	<u>L.T. Ghorpade</u>
4)	Dr. S.N. Patil	Asso. Prof	<u>S.N. Patil</u>
5)	Y. V. Mahalinge	Asst. Prof	<u>Y.V. Mahalinge</u>
6)	Dr. S.D. Kadam	Asst. prof	<u>S.D. Kadam</u>
7)	Mr. V. M. Parab	Librarian	<u>V.M. Parab</u>
8)	Mr. M.E. Padalkar	Lecturer	<u>M.E. Padalkar</u>
9)	Mr. T.N. Jaykar	Asst. Prof	<u>T.N. Jaykar</u>
10)	Miss. S.P. Jadhav	Asst. Prof	<u>S.P. Jadhav</u>
11)	Mr. S.P. Kadam	Asst. Prof	<u>S.P. Kadam</u>
12)	Dr. B.G. Gawade	Asst. Prof.	<u>B.G. Gawade</u>
13)	Mrs. A.S. Madhagare	Asst. Prof.	<u>A.S. Madhagare</u>
14)	Mr. S.V. Gawade	Asst. prof.	<u>S.V. Gawade</u>
15)	Miss S.S. Hadkar	-	<u>S.S. Hadkar</u>
16)	Mr. A.M. Umrikar	Asst. Prof.	<u>A.M. Umrikar</u>
17)	Miss. Jadhav S. R	Asst Prof.	<u>S.R. Jadhav</u>
18)	Mr. V.V. Duble	Asst. Prof	<u>V.V. Duble</u>

Shikshan Prasarak Mandal's
KANKAVLI COLLEGE, KANKAVLI
(Tal: Kankavli Dist. : Sindhudurg, State: Maharashtra)

Name of the Activity: One Day Workshop on AQAR Preparation and Documentation

Name of Organizing Department: IQAC

Non-Teaching Attendance Sheet

Day: Thursday Date: 07/01/2021 Time: 09:00 a.m to 1:00 p.m.

Sr.No.	Name	Designation	Signature
1)	Ramjan Bhagwan Rame	Suposintendent	<u>RJm</u>
2)	Sanjay Krishna Thakur	Sr. Clerk	<u>Bhaskar</u>
3)	Sanjay Madhukar Rame	Jr. Clerk	<u>S</u>
4)	Mangesh Chandra Kant Areakar	Jr. Clerk	<u>Mangesh</u>
5)	Charudatt Prakash Satam	Jr. Clerk	<u>Asan</u>
6)	Anil Anant Rame	Lib. Clerk	<u>Anil</u>
7)	Gurunath Prabhakar Sawant	Lab. Assit.	<u>G. Sawant</u>
8)	Samir Ramchandra Tawade	Lab. Assit.	<u>Samir</u>
9)	Manisha Gampat Kadam	Lab. Assit.	<u>Manisha</u>
10)	Santosh Shridhar Mestry	Lab. Attd.	<u>SSMestry</u>
11)	Mahamand Rajaram Chavan	Lib. Attd.	<u>M</u>
12)	Ravindra Ramchandra Lad	Lab. Attd.	<u>R. Lad</u>
13)	Mangesh Eknath Bhogale	Lab. Attd.	<u>M.E. Bhogale</u>
14)	Shamra Rajaram Jadhav	Lib. Attd.	<u>—</u>
15)	Mahesh Chandra Kant Kowale	Lib. Attd.	<u>Mahesh</u>
16)	Bhushan Eknath Rame	Lab. Attd.	<u>Bhushan</u>
17)	Onkar Shashikanth Rame	Lab. Attd.	<u>Onkar</u>
18)	Vilas Venant Kadam	Lab. Attd.	<u>V. Kadam</u>

Flex Board



Shikshan Prasarak Mandal's
Kankavli College, Kankavli
[NAAC Accreditation Grade : 'A' (3.15)]
Internal Quality Assurance Cell (IQAC)
organized

One Day Workshop on
AQAR Preparation and Documentation

Day & Date : Thursday, 7th January 2021
Time : 09:00 a.m.-01:00 p.m.

Photos



I/C Principal Dr.R.B.Chougule welcomes resource person Dr.Shilpa Sapre.



I/C Principal Dr.R.B.Chougule presents Kanak Magazine to resource person Dr.Shilpa Sapre.



Dr.A.K.Farakate gives a brief introduction of resource person Dr.Shilpa Sapre.



Dr.Shilpa Sapre delivering speech on 'AQAR: Preparation and Documentation'



Presidential speech of I/C Principal Dr.R.B.Chougule



Participants present for workshop



Participants present for workshop



Participants present for workshop



Vote of thanks offered by Dr.B.G.Gavade, IQAC Co-ordinator, Kankavli College, Kankavli

Certificate



SHIKSHAN PRASARAK MANDAL'S
KANKAVLI COLLEGE, KANKAVLI

NAAC RE-ACCREDITATION GRADE A (3.15)

Vidyanagar, Kankavli-416602

Internal Quality Assurance Cell (IQAC)

Organised One Day Workshop on

“AQAR: Preparation and Documentation”

CERTIFICATE OF PARTICIPATION

This is to certify that

Dr. B. G. Gawade

has participated in One day workshop on “AQAR: Preparation and Documentation” held on 07

January 2021, organised by Internal Quality Assurance Cell

(IQAC), Kankavli College, Kankavli.

Dr. B.G. Gawade
IQAC Coordinator
Kankavli College, kankavli

Prin. Dr. R. B. Chougule
Principal
Kankavli College, kankavli

लोकमत

शिल्पा सप्रे : कणकवली महाविद्यालयातील 'नॅक' कार्यशाळेत प्रतिपादन महाविद्यालयांनी समाजपूरक उपक्रमास प्राधान्य द्यावे

लोकमत न्यूज नेटवर्क
कणकवली : सध्याच्या आधुनिक काळात महाविद्यालयांमध्ये केवळ वर्गातीलच गुणवत्तेला प्राधान्य देऊन चालणार नाही. वर्गाबाहेरील गुणवत्ता जोपासणे ही काळाची गरज बनली आहे. त्यासाठी महाविद्यालयातील सर्व घटकांनी एकत्र येत सामाजिक जबाबदारीचे भान ठेवून समाजाला पूरक अशा उपक्रमाला प्राधान्य दिले पाहिजे, असे प्रतिपादन डीबीजे महाविद्यालय चिपलूण येथील इंग्रजी विभागप्रमुख तथा तज्ज्ञ मार्गदर्शक प्रा. डॉ. शिल्पा सप्रे यांनी व्यक्त केले.

कणकवली महाविद्यालयात नॅक विभागाच्यावतीने आयोजित केलेल्या कार्यशाळेत प्रमुख वक्त्या



कणकवली महाविद्यालयातील नॅक कार्यशाळेत डॉ. शिल्पा सप्रे यांनी मार्गदर्शन केले.

म्हणून त्या बोलत होत्या. या कार्यशाळेच्या अध्यक्षस्थानी प्राचार्य डॉ. राजेंद्र चौगुले होते.

डॉ. शिल्पा सप्रे यांनी यावेळी महाविद्यालयात दर पाच वर्षांनी होणाऱ्या नॅक मूल्यांकनाअंतर्गत येणाऱ्या १ ते ७ निकषांमध्ये

राबवायचे उपक्रम व त्यांचे दस्तावेजीकरण कशा पद्धतीने करावे याबाबत सोदाहरण व अत्याधुनिक पद्धतीची माहिती दिली. तर उपस्थित प्राध्यापक, शिक्षकेतर कर्मचाऱ्यांना उद्बोधक मार्गदर्शन केले. शिक्षणाची संकल्पना आता

बदलली असून, आताच्या काळात शिक्षकांबरोबरच पालक, विद्यार्थी, संस्थापक, शिक्षकेतर कर्मचारी, माजी विद्यार्थी, समाजातील वेगवेगळ्या अशासकीय संस्था, स्थानिक समूहाचा सहभाग महत्वाचा ठरणार आहे.

डॉ. अनिल फराकटे यांनी प्रमुख वक्त्यांचा परिचय करून दिला, तर नॅक विभागाचे समन्वयक प्रा. डॉ. बालकृष्ण गावडे यांनी आभार मानले. या कार्यशाळेससह समन्वयक प्रा. तेजस जयकर, मुख्य लिपिक संजय ठाकूर, सर्व विभागप्रमुख, महाविद्यालयातील सर्व शिक्षक व शिक्षकेतर कर्मचारी यांनी प्रश्नोत्तराच्या माध्यमातून सहभाग घेतला.



पुढारी
सिंधुदुर्ग जिल्हा वृत्तपत्र

महाविद्यालयांनी समाजपूरक उपक्रमास प्राधान्य द्यावे

डॉ.शिल्पा सप्रे : कणकवली महाविद्यालयात 'नॅक' कार्यशाळा

कणकवली : पुढारी वृत्तसेवा

आधुनिक काळात महाविद्यालयांमध्ये केवळ वर्गातीलच गुणवत्तेला प्राधान्य न देता वर्गाबाहेरील गुणवत्ता जोपासणे ही काळाची गरज आहे. त्यासाठी महाविद्यालयातील सर्व घटकांनी एकत्र येत सामाजिक जबाबदारीचे भान ठेवून समाज पूरक उपक्रमाला प्राधान्य दिले पाहिजे, असे प्रतिपादन डीबीजे महाविद्यालय चिपळूणच्या इंग्रजी विभाग प्रमुख प्रा. डॉ. शिल्पा सप्रे यांनी येथे केले.

कणकवली महाविद्यालयात गुरुवारी नॅक विभागामार्फत कार्यशाळा घेण्यात आली. यावेळी प्रा. डॉ. सप्रे यांनी मार्गदर्शन केले. अध्यक्षस्थानी प्राचार्य डॉ. राजेंद्र चौगुले उपस्थित होते.

प्रा. डॉ. सप्रे यांनी महाविद्यालयात 'नॅक' मूल्यांकनाअंतर्गत येणाऱ्या १ ते ७ नियमावली मध्ये राबवावयाचे उपक्रम व त्यांचे दस्तावेजकरण कशा पद्धतीने



कणकवली : नॅक कार्यशाळेत बोलताना प्रा. डॉ. शिल्पा सप्रे. सोबत प्राचार्य डॉ. राजेंद्र चौगुले व अन्य.

करावे याबाबत माहिती दिली. शिक्षणाची संकल्पना आता बदलली असून आता शिक्षकांबरोबरच पालक, विद्यार्थी, संस्थापक, शिक्षकेतर कर्मचारी, माजी विद्यार्थी, समाजातील वेगवेगळ्या अशासकीय संस्था, स्थानिक समुहाचा सहभाग महत्वाचा ठरणार आहे. विद्यार्थी, पालक व समाजातील वेगवेगळ्या स्तरातील घटकांना प्राधान्य देऊन त्यांच्या सर्वांगीण विकासासाठीचे

प्रमाणपत्र कोर्सेस, वर्कशॉप, प्रशिक्षण सत्र, क्षेत्र भेटी व प्रकल्प कार्य आयोजित केले पाहिजेत. निश्चित प्रकारचे ध्येय समोर ठेवून प्रत्येक विभागाने विद्यार्थ्यांच्या शैक्षणिक व बहुउद्देशीय गुणवत्तेला प्राधान्य मिळेल अशा प्रकारचे अभ्यासक्रम पुढील काळात राबवणे महत्वाचे आहे. त्यासाठी विविध उपक्रमशील संस्था, उद्योग, बाजारपेठा, प्रयोगशाळा, कारखाने,

वस्तुसंग्रहालये अशा उपक्रमांना भेटी देऊन प्रत्यक्ष अभ्यास केला पाहिजे. सामाजिक, शैक्षणिक, सांस्कृतिक, ऐतिहासिक क्षेत्रात काम करणाऱ्या विविध संस्थांची सामंजस्य करार करून विद्यार्थ्यांना नेतृत्वगुणांची संधी निर्माण करून दिली पाहिजे तरच पुढील काळात ग्रामीण महाविद्यालये टिकतील. पुढील काळात 'छोटी विद्यापीठे' व 'विभाग महाविद्यालय' ही संकल्पना अधिक नावारूपाला येईल. त्याची पूर्वतयारी म्हणून प्रत्येक महाविद्यालयाने व शिक्षक, शिक्षकेतर कर्मचाऱ्यांनी सक्रिय सहभाग घेऊन पुढे आले पाहिजे, असे मत प्रा. डॉ. शिल्पा सप्रे यांनी व्यक्त केले. कार्यशाळेस डॉ. अनिल फराकटे, 'नॅक' विभागाचे समन्वयक प्रा. डॉ. बाळकृष्ण गावडे, प्रा. तेजस जयकर, संजय ठाकुर, सर्व विभाग प्रमुख, सर्व शिक्षक व शिक्षकेतर कर्मचाऱ्यांनी प्रश्नोत्तराच्या माध्यमातून सहभाग घेतला.